

**MINUTES** of The Annual Meeting of Wellington Heath Parish Council held on Friday 13<sup>th</sup> May 2011 in The Peter Garnett Room, The Memorial Hall at 7.30pm.

PRESENT – P. Adams (PA), R. Hurley (RH), J. Harrison(JH), J. Jones(JJ) and W. Hill(WH).

ELECTION OF CHAIRMAN – On a proposal by WH seconded by RH and carried PA was elected as Chairman for the year 2011/12 and signed the Declaration of Acceptance of Office.

ELECTION OF VICE CHAIRMAN – On a proposal by PSA seconded by JH and carried, RH was elected as Vice Chairman for the year 2011/12.

Following the May 2011 Election, all members signed their Declarations of Acceptance of Office in the presence of the Clerk.

INTERNAL AUDITOR – On a proposal by PA seconded by JJ and carried, Jonathan Andrew was re-elected as Internal Auditor to the Parish Council.

PLANNING – On a proposal by WH seconded by JH and carried the following members were re-elected as Planning Committee members – RH, JJ and JH with RH being re-elected as Chairman to the Committee (one vacancy).

FINANCE COMMITTEE – On a proposal by WH seconded by PA and carried, the following members were re-elected as Finance Committee members – PA, RH & JH.

HALC – WH was re-elected as the HALC representative for the coming year.

MEMORIAL HALL – JJ was re-elected as the Memorial Hall representative for the coming year.

REGISTER OF INTERESTS – All members declared that there had been changes to their Register of Interests during the previous year.

DECLARATIONS OF INTEREST in items on the Agenda – None received.

MINUTES – The Minutes of the meeting held on 26<sup>th</sup> April 2011 were taken as read, confirmed and signed by the Chairman.

PAYMENT OF ACCOUNTS – On a proposal by RH seconded by JJ and carried, the following Accounts were approved for payment –

- Ledbury Fencing, grass cutting                      £50.
- Aspect Design, printing                                      £246.
- Inland Revenue, May payment                      £48.20.

INSURANCE – As requested the Clerk had obtained an alternative Quotation for the Parish Council Insurance.

RESOLVED – On a proposal by RH seconded by WH and carried, the Council agreed to accept the alternative Quotation received from the Agents, Came & Co. and a cheque was signed for the sum of £352.47.

PARISH MEETING final arrangements – Everything appeared in order for the meeting on the 24<sup>th</sup> May in the Memorial Hall at 7.30pm.

**REPORTS from various Committees –**

MEMORIAL HALL – JJ advised the play area and provision of solar panels had been discussed at the last meeting.

HALC – WH advised nothing to report.

BUS SERVICE – WH advised no adverse incidents to report.

NEWSLETTER – RH confirmed nothing to report. Councillors commented on the excellent quality of the latest Edition.

**UPDATE on various outstanding issues –**

OAK TREE – Arboriculturalist Report had been received advising not to lift the curb around the tree which prevented damage by salt and oil off the road, but did recommend a substantial hard prune.

RESOLVED – On a proposal by RH seconded by WH and carried it was agreed to accept Ben Andrew's revised Quotation following the Report in the sum of £380. plus an additional amount of £80 for fertiliser.

LENGTHSMAN – RH reported that Darren Hill T/A Ledbury Fencing had been signed up as the Lengthsman for the Parish Council for a period of twelve months at the hourly sum of £25. for an average of four hours work per month.

P3 CONTRACT – RH reported that the P3 Contract had been signed for a further twelve months with a payment of £505. from Herefordshire Council.

LITERATURE – The only item received was the magazine Clerks & Councils Direct. New arrangements were discussed whereby Councillors would take on the responsibility of saving any items they felt might be of future relevance, all of which would be stored in the PC's filing cabinet in the Memorial Hall.

WELLINGTON HEATH PARISH COUNCIL MINUTES

May 2011/17

AGENDA ITEMS for meeting on 28<sup>th</sup> June – Best Kept Village Sign, Horse Road Signs, Notice Boards, Oak Tree and lack of Neighbourhood Watch action.

There being no further business the Chairman declared the meeting closed at 8.50pm.

R. Hurley

28/06/2011

Signed..... Dated.....