

WELLINGTON HEATH MINUTES

February 2012/04

MINUTES of a Meeting of Wellington Heath Parish Council held on Tuesday 28th February 2012 in The Peter Garnett Room at The Memorial Hall commencing at 7.30pm.

PRESENT – R. Hurley (in the Chair – RH) J. Harrison (JH) J. Jones (JJ) V. Leeds (VL) and W. Hill (WH).

APOLOGIES for inability to attend the meeting due to a holiday were received and approved from P. Adams.

MINUTES – The Minutes of the meeting held on 31st January 2012 were taken as read, confirmed and signed by the Chairman.

DECLARATIONS OF INTEREST – None received.

PROGRESS REPORTS –

Safe Walking footway – Nothing to report.

Notice Boards – Ledbury Fencing had issued a revised Quotation for £185. for improving the access to the notice board at Horse Road. On a proposal by WH seconded by VL and carried this Quotation was accepted and the Clerk was to request the work be put in hand. A Quotation had also been received from Ledbury Fencing for a replacement board at Horse Road amounting to £225. Before this Quotation could be accepted, JH agreed to obtain further details regarding the structure of the Board.

Jubilee Notice Board – The Clerk reported on a grant which was available for the purchase of a new notice board. The maximum grant is £750 or 75% of the total project cost for purchases with a total cost of less than £2,000. This was discussed and it was unanimously agreed to look into the purchase of one board containing both the PC name and appropriate wording for the Jubilee celebrations. Clerk to obtain some brochures and meet with RH to enable the appropriate application form to be submitted before the next round of panel meetings for funding on the 26th March 2012.

Queen's Jubilee – WH advised she and VL had attended two meetings with M. Bain and Hamish Skinner regarding proposals for the celebration of the Queen's Golden Jubilee, and it had been agreed as follows –

- 1) Party to be held on 26th May 2012 in the Village Hall, free for children with entertainments, fancy dress etc. to be followed by a party for adults with an offer of free transport to the hall plus a meal at a small charge, although the food arrangements had not been finalised at the time of the meeting.
- 2) A "Village Recipe Book" was to be printed for sale at a nominal charge to cover the cost of the printing. Contributions of Recipes for the book were being sought.
- 3) Daffodil Bulbs were to be planted in verges around the Village for which Mike Bain had applied for a grant.
- 4) The Parish Council would purchase mugs for distribution to all children in the Village under the age of 16 at a cost of £234. for 36 mugs and WH advised that an anonymous donation of £100. had been received towards the cost of the mugs with a proviso that they were to be "given to all children in the Parish".

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RESOLVED – On a proposal by RH seconded by WH and carried, the wording on the mugs was agreed as "Wellington Heath Parish Council". It was agreed to order the mugs, a cheque was signed and it was agreed the Clerk pay the £100. cash donation into the Council's Current Account at Lloyds TSB. The Council agreed to meet the cost of a information flyer for distribution in the Parish.

Play Area – Other than the piece of land adjacent to the Village Hall, no other pieces of suitable land had been put forward for a play area in the Parish. Following receipt of a proposal by M. Bain and Hamish Skinner regarding piping in the culvert and levelling off Pool Piece as a suitable site, this was discussed and agreed that the Council agree in principle to this and it was agreed to ask them to come forward with more details regarding their proposal including any Grants which might be available. It was unanimously agreed that JJ join the Group as the Parish Council Representative during the discussions.

ITEMS FOR CONSIDERATION –

HALC visit – The Clerk advised that the Chief Executive from HALC would attend the Parish Council meeting in April when it was agreed the topics for discussion would be

- The basic benefits of being in HALC.
- People proof budgets
- The Localism Act and Neighbourhood Plan.

Parish Meeting – Date agreed for 1ST May in Memorial Hall. Usual reports, refreshments and advice on proposed changes for Pool Piece as the “Jubilee Project for the Parish Council”.

SIDS – Recent display for uphill traffic, data awaited. Another display arranged to take place in September 2012.

Cluster Group – Clerk to ask the Chairman to advise Patrick Whitehead that Wellington Heath did want to be part of the Group and also advise that he had been appointed as our Representative. It was confirmed that all fourteen Parish Councils who had attended the original meeting did want to be part of the Group, plus Ledbury.

Neighbourhood Plan – RH advised that although the Parish Council would probably not benefit much from a Neighbourhood Plan, it was agreed that Ledbury would have a considerable amount of development over the years and that we should continue to take part with an open mind in the local Cluster Group/ Neighbourhood Plan Group.

FINANCIAL MATTERS – The following Accounts had been received and were approved for payment on a proposal by WH seconded by JJ and carried –

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| • Inland Revenue, PAYE | £48.20. |
| • Lengthsman | £50.00. |
| • Marion Griffiths pay roll to year end | £25.00. |
| • Jubilee Mugs | £234.84. |

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REPORTS –

Memorial Hall – JJ advised that increased costs were to be monitored for any adverse effect on bookings, new booking forms in production, considerable amount of maintenance carried out and new projector has been installed. Roll of Honour being updated and some sub-Committee groups will be formed. Hall to shortly undergo a spring clean.

Planning/electronic planning – RH advised that he had agreed for the Parish Council to continue to receive paper applications in conjunction with electronic applications until November 2012. As and when these were received, the Clerk would deliver the paper application to RH and also forward the electronic version to members of the Planning sub-committee.

Lengthsman – The Clerk reported on underspend this year and that although three quarters of the allowance had been received from Herefordshire Council totalling £708.75. the final quarter of the allowance could not be claimed. RH agreed to meet to discuss additional work which could be carried out in March, and it was suggested the ground work adjacent to the Horse Road Notice Board could perhaps be claimed under the Lengthsman Scheme.

HALC – WH advised nothing to report.

Bus Service – WH advised nothing further to report.

CORRESPONDENCE – ROSPA inspection to be carried out in May (Clerk to request accompanied visit on a specified date/time) and e-mail regarding proposals at Pool Piece.

ITEMS for next Agenda – Jubilee, Notice Boards, SIDS, Parish Meeting, Cluster Group, P3 Scheme, Lengthsman update and cheque signatories for Bank Account. WH advised that she would be unable to attend the meeting due to a holiday arrangement.

There being no further business, the Chairman declared the meeting closed at 9.35.

P. Adams

27/03/12

Signed..... Dated.....

Chairman.