

THE ANNUAL MEETING of Wellington Heath Parish Council was held on Tuesday 29th May 2012 in the Peter Garnett Room at The Memorial Hall commencing at 7.30pm.

PRESENT – R. Hurley (RH) J.Jones (JJ) and W.Hill (WH). Also in attendance was County Councillor T. Johnson (TJ).

APPOINTMENT OF CHAIRMAN for 2012/13 – The Clerk sought nominations for the appointment of Chairman for the coming year and on a proposal by JJ seconded by WH and carried Richard Hurley was appointed as Chairman signing the Declaration of Acceptance of Office in the presence of the Clerk and took the Chair.

APOLOGIES for inability to attend the meeting were received and approved from P. Adams and V.Leeds.

COUNTY COUNCILLOR report –

- ⌈ TJ advised that discussions were still taking place regarding the waste contract.
- ⌈ Although the Environmental Agency had said both the rivers Wye and Lugg were clear, it has been reported that the river Wye is running close to the limit for phosphorus and that the river Lugg was actually over the limit.
- ⌈ Regarding the Enterprise Zone in Hereford, there had been lots of interest in the new buildings, most of which have been let. Lots of debate about access of link roads. Bid has been put in for EU funding. Discussion taking place about the cost of the base for the "Hereford Bull". Amey Contract up for renewal but TJ advised that Amey have been successful in their bid for a contract with Sheffield Council which is far in excess of what Herefordshire Council are offering.
- ⌈ Tender out for new Archive Building as records show signs of decay in paperwork at existing building.
- ⌈ Proposed change in way business rates are collected/distributed and that he would keep us informed.
- ⌈ The Clerk had distributed a list prepared by Cllr. Johnson indicating ways in which Parish Councils could offer help to Parishioners in reply to which one Council had enquired whether there could be some form of rate relief if the local Pub could offer some additional facilities such as having a Post Office, local shop, garage or similar improvement to the local Community within the building. He would keep us informed.

APPOINTMENT OF VICE CHAIRMAN for 2012/13 – It was proposed to leave this until the June meeting when it was hoped for full attendance to enable discussion. However, it was proposed from the Chair that all future appointments for Chairman and Vice Chairman be for only one fixed year and then open for discussion for re-appointment at every Annual Meeting.

APPOINTMENT OF INTERNAL AUDITOR – On a proposal by WH seconded by RH and carried, Jonathan Andrew was re-appointed as the Internal Auditor for 2012/13. The Clerk advised however that she had been advised by Mr. Andrew that he was hopeful of

retiring in 2013, and in this event, an alternative Internal Auditor would need to be sought and appointed.

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PLANNING COMMITTEE – RH was re-appointed as Chairman of the Planning Committee with JJ, VL and WH as additional members – WH undertaking to view the necessary documents at the local Council Office.

FINANCE COMMITTEE – This item to be finalised at Meeting in June.

HALC – This item to be agreed meeting in June.

REGISTER OF INTERESTS – The Clerk advised that it was vitally important for members to advise her of any changes in Councillor's circumstances.

BANK MANDATE – Additional signatories were required for cheques and JJ completed and signed the new Mandate. Clerk to obtain VL details and signature to the new Mandate, thus providing four eligible signatories.

NO DECLARATIONS OF INTEREST were received in the remaining items on the Agenda.

MINUTES – The Minutes of the meeting held on 24th April 2012 were taken as read, confirmed and signed by the Chairman.

ACCOUNTS to 31st March 2012 – the Clerk had circulated copies of the Accounts prepared by Jonathan Andrew and on a proposal by WH seconded by JJ and carried, these were approved as drawn and signed off by the Chairman and RFO.

ANNUAL RETURN to 31st March 2012 – The Clerk had circulated copies of the Annual Return prepared by Jonathan Andrew and on a proposal by JJ seconded by WH and carried the Return was approved as drawn and signed by the Chairman and Clerk/RFO.

PAYMENT OF ACCOUNTS – The following Accounts had been received for payment –

⌈ Ledbury Fencing, grass and hedge cut	£75.00.
⌈ Inland Revenue, PAYE	£48.20.
⌈ J. Andrew, annual audit	£240.00
⌈ Clerk, expenses and allowances for two months	£124.10.
⌈ Village & Urban, cost of new Jubilee Notice Board	£912.00.

On a proposal by WH seconded by RH and carried, these Accounts were approved for payment and cheques signed accordingly.

PARISH MEETING feedback – It was generally felt that this was quite well attended, but WH advised that a request was to be made to Paul Williamson enquiring whether the bus could in future drop off and collect passengers at Malvern Railway station, if necessary, once a day.

REPORTS – Memorial Hall – Jubilee party had been discussed, projector up and running ready for party, annual audit of Accounts taking place, Film Club Licence applied for, training session proposed for people responsible for using the hall, telephoned installed in Peter Garnett Room for emergencies, action group appointed for kitchen and that the Greek evening had been a success.

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May 12/16

PLANNING report – the Chairman advised that had only been one application for an extension at Pippins, to which objections had been raised.

BUS SERVICE – WH advised no problems, but need to monitor situation in the light of future cuts.

NEWSLETTER – Bumper issue proposed for Jubilee celebrations. Marc Low had shown an interest in taking on the publication of the Newsletter.

UPDATES – The Clerk reported that both the Lengthsman and P3 scheme would be available during the current year, but to date, no funds had been received.

JUBILEE – Additional supply of mugs ordered due to interests expressed in obtaining one. The event in the Memorial Hall had been sold out, both the proposed planting of bulbs and the cushion project were well in hand. The Recipe Book will be printed and ready for the event with a sale price of £5. each.

PLAY AREA – Meeting due to take place in the Pub later in the week, formal consent will be required to pipe in the water course through Pool Piece but this was on hold until the pollution of the stream has been dealt with. No reply received from R. Allsop regarding the use of part of his field as a flat playing area for ball games.

LITERATURE – The only item received was the Clerk & Council magazine, handed to RH.

CORRESPONDENCE – proposed appointment of new External Auditors for 12/13, planning appeal had been dismissed at Pipers Gate and price received for new Notice Board from Ledbury Fencing on Horse Road at a cost of £245. to be discussed at the next meeting.

RETIREMENT OF J. HARRISSON – John attended at the meeting to drop off some paperwork and thanks were expressed to him for his services on the Parish Council over the last five years.

NEXT MEETING to take place on Tuesday, 26th June 2012 at 7.30pm.

There being no further business the Chairman declared the meeting closed at 9.45pm

R. Hurley

26th June 2012

Signed..... Dated.....

Chairman.

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